SEVENOAKS PRIMARY SCHOOL

18th March 2020

Dear Parents / Carers

In light of the recent statement from the Government, the school will close on Friday 20th March 2020, until further notice. As a staff, it is our ambition that we will offer continuous education provision to our pupils via our KLZ portal. The detail around this provision was sent out earlier this week.

In order to establish if we can provide a child care service for key workers' children, I need to know by **I2.00 noon** on **Thursday 19th March** if you are a key worker e.g. NHS staff, or if you have a child with an Education Health Care Plan (EHCP) and feel you would want them to be in school (for a childcare style provision). As I am sure you will be aware, we have many staff affected by this situation, so if your spouse/ partner is not a key worker, we would ask that your children remained at home to ensure that our numbers are manageable.

We may well need to work with a partner school in Sevenoaks to provide a childcare service that identified pupils from local schools may attend, at which some of our staff may work on certain days of the week, alongside staff from other schools. As key workers ourselves, we will need to be able to ensure our own children have appropriate childcare arrangements.

If you fall into one of the categories above, please send an email to the school office (manager@sevenoaks.kent.sch.uk) answering the following questions:

Your name:
Key worker job title:
Child has EHCP (Yes / No):
Hours/days of week you work:
Name and age of children at Sevenoaks Primary School:
Days of week you would need childcare provision:

Once we have all this information, we can assess if we able to provide this provision and inform you of the next steps.

Sending my very best wishes to you all at this difficult time,

Mrs C Malone
Head Teacher