



# SEVENOAKS PRIMARY SCHOOL

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Head Teacher: Mrs C Malone*

Friday 29<sup>th</sup> November 2019

Dear Parents and Carers of 5C,

## **Class Teacher Update**

I hope that you have all enjoyed the autumn term so far. We are now preparing for our Christmas festivities and I hope that you will be able to join us at one of these events, over the next few weeks.

Due to personal circumstances, Mrs Barker has made the difficult decision to step away from her Class Teacher position. Mrs Barker has been at SPS for twenty-six years and I know that her work and commitment to our school has been greatly appreciated. I know that you will all join me in wishing her well for the future and thank her for her dedication to the children and school over the years.

I have reviewed the most suitable options for your children, as our priority is to ensure that they continue to receive the very best teaching. I am now in a position to share with you that we have an excellent teacher joining us this term. Mr Daniel Clarke-Serret has extensive experience, in both secondary and primary teaching, as well as senior roles. He comes highly recommended and our staff were also very impressed with the teaching that they observed as part of his recruitment process.

We have also taken the opportunity to review the arrangements in your child's class. As you know, Mrs Barker worked four days per week, as she did not work on Wednesdays. In order to provide consistency during the change, we have decided to place Mr Clarke-Serret in class full-time, so that your children no longer have a job share. He will be spending time in school this term with our staff and children, receiving handover with Mrs Barker and an induction to the school. This will ensure a seamless transition time in January.

With all of this information in mind, I am confident that your children will continue to receive excellent provision. We are also very excited to welcome Mr Clarke-Serret as part of our team as he has many skills that will enhance the Year 5 curriculum.

As you can imagine, he was extremely complimentary of our school and is excited to be working with you and your children. If you would like you to have the opportunity to meet with Mr Clarke-Serret, we have arranged for a parent/carer welcome meeting on **Tuesday 10<sup>th</sup> December, from 9.00am to 9.30am, in the Studio**. Please let us know if you can attend by following the link below:

[www.sevenoaksprimary.co.uk/meet-the-teacher-december2019](http://www.sevenoaksprimary.co.uk/meet-the-teacher-december2019)

If you have any further questions, please do not hesitate to contact me.

Thank you for your continued support.

Best wishes,



**Mrs C Malone**  
**Head Teacher**